

  
 MANJARA CHARITABLE TRUST  
**RAJIV GANDHI INSTITUTE OF TECHNOLOGY, MUMBAI**  
 JUHU-VERSOVA LINK ROAD, VERSOVA, ANDHERI (W), MUMBAI-400 053

Date: 18/06/2019

**CIRCULAR:- ACADEMIC CALENDAR OF FIRST HALF OF 2019–20**

All the students and staff members are informed that the Academic Calendar for **F.E., S.E., T.E., B.E. (All branches) & M.E. (all branches)** for the term from **08<sup>th</sup> July 2019 to 14<sup>th</sup> December, 2019** shall be as under.

<b><u>Arrangement of Term (S.E./T.E./B.E.)</u></b>	<b>8<sup>th</sup> July to 14<sup>th</sup> December, 2019</b>
<b><u>Arrangement of Term (F.E./M.E.)</u></b>	<b>1<sup>st</sup> August to 21<sup>st</sup> December, 2019</b>
<b><u>Commencement of Theory and Practical Classes</u></b>	
• S.E., T.E., B.E (all branches)	8 <sup>th</sup> July, 2019
• First Year Engg./M.E. (first year)	1 <sup>st</sup> August, 2019
F.E. orientation Function	1 <sup>st</sup> August, 2019
F.E. Induction	2 <sup>nd</sup> Aug., 2019 to 9 <sup>th</sup> Aug., 2019
First display of attendance for S.E./T.E./B.E. upto 13 <sup>th</sup> August, 2019	14 <sup>th</sup> August, 2019
<b>MID TERM BREAK</b>	<b>2<sup>nd</sup> Sept. 2019 to 7<sup>th</sup> Sept. 2019</b>
<b>MID TERM SUBMISSIONS</b>	<b>9<sup>th</sup> Sept. 2019 to 13<sup>th</sup> Sept. 2019</b>
First display of attendance for F.E./ M.E. and second for S.E./T.E./B.E. upto 13 <sup>th</sup> Sept., 2019	13 <sup>th</sup> September, 2019
First Mid Sem. Test (F.E./S.E./T.E./B.E./M.E.)	16 <sup>th</sup> Sept., 2019 to 20 <sup>th</sup> Sept., 2019
KT Mid Sem-Exam (all semesters)	30 <sup>th</sup> Sept. to 4 <sup>th</sup> October, 2019
Second display of attendance for F.E./M.E. and Third for S.E./T.E./B.E. upto 11 <sup>th</sup> Oct. 2019	11 <sup>th</sup> October, 2019
Second Mid Sem Test (F.E./S.E./T.E./B.E./M.E.)	21 <sup>st</sup> October to 25 <sup>th</sup> October, 2019
<b>FINAL SUBMISSION (F.E./S.E./T.E./B.E./M.E.)</b>	<b>14<sup>th</sup> October to 18<sup>th</sup> October, 2019</b>
* Commencement of Oral/Practical Examinations	S.E./T.E./B.E.- 28 <sup>th</sup> Oct. 2019 to 2 <sup>nd</sup> Nov., 2019 F.E. / M.E.- 10 <sup>th</sup> Nov. to 15 <sup>th</sup> Nov. 2019
* Commencement of theory examinations	FE-II & all higher semesters 21 <sup>st</sup> Nov. 2019 onwards F.E.-I (Regular) and M.E.-I 30 <sup>th</sup> Nov. 2019 onwards
* Vacation	First winter vacation – 25 <sup>th</sup> Oct. to 15 <sup>th</sup> Nov. 2019 Non vacational slot – 18 <sup>th</sup> Nov to 13 <sup>th</sup> Dec. 2019
<b>COMMENCEMENT OF SECOND TERM</b>	<b>8<sup>th</sup> January, 2020</b>

  
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<b>Academic Monitoring ( STAFF ONLY )</b>			
Staff Orientation Function	8 <sup>th</sup> July, 2019 @ 2.00 pm in Seminar Hall		
Department Meetings called by HOD	July 2 <sup>nd</sup> week	Aug. 3 <sup>rd</sup> week	Oct. 2 <sup>nd</sup> week
Lesson Plan endorsement by HOD	July 2 <sup>nd</sup> week		
Feedbacks by HODs and Submission	July 4 <sup>th</sup> week		
Academic Diary Monitoring by HODs	Aug. 2 <sup>nd</sup> week	Sept. 4 <sup>th</sup> Week	Oct. 4 <sup>th</sup> Week
Academic Diary Monitoring by Principal	April 1 <sup>st</sup> Week	May 3 <sup>rd</sup> Week	
Internal Documentation Audit	18 <sup>th</sup> Nov. to 13 <sup>th</sup> Dec. 2019		
Assessment of Mapping and Attainment	Jan 2 <sup>nd</sup> week		
Department Advisory Board Meetings	1 <sup>st</sup> July–7 <sup>th</sup> July		

**Note:**

- All the staff & students are advised to **strictly adhere to the academic calendar** and students to attend the lectures / Practicals regularly.
- All faculty should be **available for examination and assessment work** as required
- Other than the institute level Alumni Meet, departments should plan the **department level alumni meet** and the **parents meet** during the Mid-Sem examination period.
- All the project coordinators should prepare the **Project Calendar** of their department having three periodical reviews and the indicative dates of submission as well as participation in Tech-Fest.
- \*Indicate tentative dates Final dates will be informed on receipt of the circular from University.



**Dr. Sanjay U. Bokade**  
Principal (I/C)

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